

Kidzeum of Health and Science Volunteer Opportunities

**All Volunteers are required to complete a background check*

Marketing and Outreach Volunteer

If you like to talk with people, then we need you! The Marketing and Outreach Volunteer will attend various events throughout Springfield to help promote Kidzeum. This volunteer will be representing Kidzeum to the public and will therefore need to be comfortable speaking with members of the public. Typically, these events will be held on the evenings and weekends.

Administrative & Clerical Volunteer

If you are detail orientated, enjoy customer service, and like working in a friendly and fun office environment, then this role is for you! The Administrative and Clerical Volunteer will work with office staff, answering phones, handling mailing, and completing data entry. This role will directly support Kidzeum by providing vital back-office support. The hours can be flexible for this position, but the volunteer will need to work during office hours.

Front Desk and Museum Greeter

Do you enjoy working with the public and providing great customer service? Kidzeum is looking for volunteers to be one of the first faces that museum guests see. This volunteer will work with the public by issuing general admission tickets, answering questions, and directing guests into the museum. This role can be flexible with your schedule as we have a need for front desk help during the week and weekends.

Volunteer Play Specialist

Here's an opportunity for someone who loves to have fun and can provide a great customer experience. The Play Specialist will interact directly with Kidzeum's guests as they explore the museum's galleries. The Play Specialist will be teamed up with a staff member and will be given information that can be shared with both children and their parents throughout the exhibits. This will allow for additional interactive fun for the family. The Play Specialist will also serve as a liaison between museum guests and staff. Additionally, the Play Specialist will also work to ensure floor safety and relate any issues to staff. Volunteer Play Specialists will need to be comfortable communicating to all guests as well as standing for a large portion of their shift. This position can have hours either during the week or weekend.

Have other talents that you would like to share? Contact us!

For more information regarding volunteer opportunities, please contact Claire Griffith at 217-971-4435 or claire.griffith@kidzeum.org. Come and be a part of the Kidzeum Team!